



World Learner School Board Work Session Minutes February 20, 2018

1. Call to Order – 5:03 pm

2. Roll Call/Quorum Confirmed

Present- Patti Quinn, Beth Wilson, Danielle Wishard-Tudor, Michelle Strain, Eva Maher, Emily Carlson,
Jody Luck, Susan Olson

Absent-

Non-Members Present- Sandy Schmidt, Deana Siekmann

Susan Olson arrived at 5:11pm

Danielle Wishard-Tudor arrived at 5:27pm

3. Approval of Agenda and Declaration of Conflicts of Interest

A motion was made by Eva Maher to approve the Agenda and Declaration of Conflicts of Interest, it was seconded by Michelle Strain, the motion passed unanimously. (8 in favor, 0 opposed).

4. Information Report/Discussion

A. Board Committee Reports

1. Academic

a. Assessment Evaluations

MCA Assessments were mentioned as well as Academic evaluations from Audubon will be coming shortly.

2. Building

a. Encroachment Agreement Update

Still waiting for correspondence back from Jonathan Association.

b. FY19 Maintenance and Replacement Update

Bids are due soon. Moving forward with the new HVAC system as well as the painting of the exterior of the building.

3. Finance

a. Budget process FY19

Sandy Schmidt walked the board through the budget and finances. She showed the budget overview for the next three years. Finding funds for the backyard project was also addressed as well as how to save money with the before and after care school program.

4. Fundraising/PTO

a. Upcoming Events (Hooked On Books, Shindig, Garage Sale, Picnic)

5. Marketing –

a. Questions for Discussion

i. What does WLS do well?

Here are a list of things that the board members believes WLS does well, individualized learning, character education, parent and family engagement, allowing students to have a voice, movement, allowing choice, using the community surrounding WLS, hands of learning, and limited homework.

ii. What does WLS need to improve?

Math, writing, developing a concise message of what WLS stands for.

iii. What is our message?

The board would like to take a look at the school's mission statement.

iv. How do we communicate that message?

Marketing, strategy, retention is key, interest driven.

v. Survey for alumni, withdrawn families, current families, community Annual Meeting, parents surveys.

6. Personnel –

a. Employment Agreements

Will be going out to the staff in April.

- b. Sponsorship
Reviewed the Montessori Graduate Training Sponsorships.

7. Policy

- a. Review Policy List - * = Delete, ** = New, *** = Review
- b. Sponsorship Policy
No changes to be made.
- c. Enrollment Policy
No changes to be made.

8. Technology

- a. Staff training on GSuite
Staff members are invited to learn more about it at their own pace.

9. Board Training Plan

- a. Board Member Training Presentation (Danielle & Jody)
- b. Brian Carpenter - FAQ #3 Difference between Governance and Management (6 min)
The board did not watch the Brian Carpenter video.

B. Annual Meeting Planning

- 1. Planning Document
- 2. Bylaws Review
Board members took on responsibilities for the annual meeting.

C. Strategic Plan

5. Scheduling

- 1. Next WLS Board Meeting: February 26, 2018 6:00 pm

A motion was made to adjourn the work session by Eva Maher. The motion was seconded by Jennifer Graves. (8 in favor, 0 opposed) the vote passes unanimously.

Meeting adjourned at 6:49pm